1) **Location, Shipping Address and Contact Numbers**  
5301 Tuckerman Lane  
North Bethesda, MD, 20852-3385  

Production Stage Manager Jon Foster serves as primary contact for all technical concerns. He advances the show as well as supervising load-in, performance, and strike.  

**Jon Foster, PSM:**  
(301) 581-5226 / Fax (301) 581-5201  
production@strathmore.org  

**Ticket Office & General Patron Info:**  
(301) 581-5100 / Fax (301) 581-5101  

**Security Office, Stage Door:**  
(301) 581-5112 / Fax (301) 581-5201  
(In case of emergency, please call the security office.)  

**Administrative Offices:**  
(301) 581-5200 / Fax (301) 581-5201  

Visiting production phone numbers available as priced on rate card.  

2) **Directions, Loading, and Parking**  
Stage Door, Delivery, and Load-in Access all located off of Tuckerman Lane, across the street from the Grosvenor-Strathmore Metro station.  

**Directions:** 
*(Please see [www.strathmore.org](http://www.strathmore.org) for additional maps and directions.)*  

*From the Beltway (outer loop)*  
Strathmore is located just 1/2 mile north of the Capital Beltway. Take Exit 34 and head north on Wisconsin Ave. Route 355 (Rockville Pike). Pass the Grosvenor-Strathmore Metro station. Make a right at the intersection of Tuckerman Lane. The entrance to the Music Center will be on your left.  

*From the Beltway (inner loop)*  
Exit the Capital Beltway (I-495) onto Old Georgetown Road (Route 187, Exit 36). Turn left off the exit ramp onto Old Georgetown Road. Proceed for about 1.5 miles. Turn right onto Tuckerman Lane. Cross Rockville Pike (Route 355). The entrance to the Music Center will be on your left.  

*From the I-270 Spur (heading south)*  
Exit the I-270 Spur onto Old Georgetown Road (Route 187). Follow the signs to Old Georgetown Road, North. Turn left onto Rt. 187. Within a 1/4 mile, turn right onto Tuckerman Lane. Cross Rockville Pike (Route 355). The entrance to the Music Center will be on your left.  

*On Rockville Pike (heading north)*
Strathmore is located 1/2 mile north of the Capital Beltway on Rockville Pike. Pass the Grosvenor-Strathmore Metro station. Make a right at the intersection with Tuckerman Lane. The entrance to the Music Center will be on your left.

*On Rockville Pike (heading south)*

Strathmore is located on Rockville Pike (Route 355) just south of White Flint Mall. After passing the intersection of Strathmore Avenue, make a left at the next light, which is Tuckerman Lane. The entrance will then be on your left.

**Loading:**

Due to the many users of the facility, all loading dock use must be scheduled through the Production Stage Manager at least one week in advance.

The loading dock entrance is off Tuckerman Lane, off MD 355 (Wisconsin Ave/Rockville Turnpike), just 1 mile outside the Washington Beltway 495. There is adjacent parking in a 1500 car garage at the Grosvenor-Strathmore Metro Station with enclosed pedestrian skybridge (over Tuckerman Lane) directly from the Garage to the Music Center entrance.

The facility features two loading docks, protected from rain, adjustable loading plates, with insulated bumpers. One of these docks may be used for broadcast or recording trucks as needed. Loading docks also feature power for remote recording or broadcast vehicles as well as shore power for two buses.

A large freight elevator is the primary transport to bring equipment one floor up to the concert hall stage level. The entrance size is 8 feet wide by 9 feet high, and the inside clear size is 8 feet wide by 19 feet, 7 inches deep. Its capacity is 10,000 pounds. Wardrobe facilities, and dressing rooms are accessed by this elevator as well. A standard passenger elevator (3,500 pound capacity; entrance size 3 feet 6 inches wide by 7 feet high; inside clear size 5 feet 4 inches wide by 7 feet 1 inch deep) is available for personnel use and access to the production offices.

Additionally, the stage lift may be used for risers and some instrumental moves.

**Parking**

Limited production parking can be provided on site. Discuss all needs in advance with the PSM. Additional parking is available on Tuckerman Lane either in street parking (via meters) as well as a large Metro lot. Payment for parking in the lot is only by Metro Smartrip Cards ($4.75 per park as of 1/08), which are available for purchase inside the Grosvenor-Strathmore station. (Initial purchase of the card requires an additional $5 fee)

As of 1/08 parking rates are not charged from 3:00 am Saturday through midnight Sunday. Weekday meter parking is available on Tuckerman Lane at 55 cents per half hour.

**3) General Information**

House Total capacity is 1976
(Orchestra: 398; Orchestra Tier: 437; Promenade 579; Grand Tier 368; Upper Tier 192)

There are wheelchair available seats at all seating levels.
The venue is a traditional concert hall space lacking any proscenium curtains or fly system (a proscenium with a traveling main curtain can be constructed with rental equipment). There are no shop facilities on site. All scenery construction (in particular, the use of power tools) painting, gluing, and the like are to be restricted to the loading dock area. Specifics of construction should be discussed with the PSM prior to any action.

The use of any fogging machines other than dry ice requires prior arrangement with the PSM as only approved water based fog machines may be used in the venue.

The Music Center features state of the art building automation and security systems including card reader and CCTV in the lobbies.

Because of the nature of the hall, there are some issues regarding sightlines for dance from the extremes on both sides of rows AA-CC in the orchestra tier.

The Music Center at Strathmore is an IATSE house with a full time PSM. The other 3 lead technicians (department heads) are audio, lighting, and stage. For all non yellow card shows we are a non disciplined house. All riggers are lead technicians.

The stage door is located adjacent to the Loading Docks, with access controlled by the security guard. All company members, artists, promoters’ staff, technical crews, management, and production personnel must enter and exit the Music Center through the stage door. Access to the Music Center will not be permitted through the main entrance.

Only company members and Music Center staff are permitted backstage. Artist or company staff wishing to meet the public, press, or personal acquaintances will need to wait at the stage door for artists. The venue reserves the right to approve the number of non-performer stage passes. The venue does have backstage passes available.

There is limited availability of rehearsal spaces outside the Concert Hall. Any needs must be discussed in advance with the PSM.

4) **Dressing Rooms**

One Maestro Dressing Suite (Room 136)
Four Soloist Dressing Rooms (Rooms 128, 130, 132, 134)
Large Changing Rooms (Rooms 119, 121, 123, 223, 226, 227)
Green Room (Room 138)

All dressing rooms are on the stage level, except for three of the large changing rooms, which are easily accessible by elevator. The conductor’s suite and soloist rooms all have private bathrooms. There is also a small kitchenette and green room available. The large changing rooms have variable divisions available depending on the gender ratio of your group. All dressing rooms are wheelchair accessible. Rooms may have telephone or high speed Internet access at an additional charge, please discuss with the PSM.
5) **Wardrobe Facilities**
Wardrobe facilities are located on stage level. They are equipped with 2 washers, 2 dryers, 1 steamer, 2 ironing boards. Irons are available upon request from the PSM. Low suds detergent must be supplied by the user.

6) **Catering & Merchandising**
All food, drink, refreshments, and catering, including patron receptions, dressing rooms, and backstage, must be arranged through on-site caterer Restaurant Associates. The Director of Catering can be reached at (301) 581-5225 or via email at catering@strathmore.org.

Any requests for sales of artist merchandise including sellers must be coordinated in advance with the Director of Patron Services at (301) 581-5155 or FOH@strathmore.org.

7) **Visiting Production Offices**
There are two offices for visiting production personnel and show promoter use. The security guard will issue keys to these offices (as well as dressing rooms) in exchange for ids. There will be a charge for keys that are not returned. Offices are located on the third floor, accessible by passenger elevator from the loading area. Rooms 324 and 325. These rooms may have telephone and high speed Internet access upon request to the PSM with a charge.

8) **Stage Information**
The stage floor is a fully sprung tongue and groove maple, neoprene isolated with a semi-gloss clear finish. There are no traps. Screws, nails, and drilling will not be allowed. Please arrange for some other method of securing scenery, lights, sound equipment, etc. Rosin will not be allowed on the stage floor. Only Permacel tape, or its equivalent, will be allowed on the floor.

A PVC dance floor is available for rental. Please contact the PSM if interested.

**Dimensions**
- 3,075 square feet
- Downstage is 68 feet wide
- Upstage is 56 feet wide
- 50 feet deep at center line
- Stage height from floor is 3’6”
- Stage height to ceiling is 32’ to the balcony boxes and roughly 48’ to the acoustical panels, which are adjustable

Steps from stage down to orchestra level are in place; they can be removed upon request. The normal stage condition is with 2 tiered custom maple finish orchestra risers set on the stage. Discuss your production with the PSM to determine additional strike and reset needs and costs. Most productions will not require a full riser strike as the riser’s finish blends with the wood floor and stage walls.

The entire first four rows of the orchestra (Rows A-D) as well as the center portions of orchestra rows O and P, the front left and right sections of the Promenade level, and all of
the loose box seating are potentially removable. The decision to remove seats must be made prior to tickets being distributed.

Because the space is a traditional concert hall, a traditional fly system is not available. However, there are several positions where ladder pipes or box trusses can be temporarily installed for a performance.

At the back of the performance stage is a large lift which can be used to accommodate orchestra and choral risers as well as some equipment. Choral risers on this lift seat eighty, with seating for an additional forty-one on the choral tier (otherwise available for public seating). Additional chorus rows can be placed on the orchestra risers in front of the choral risers as well as above in other box seating above stage. Please contact PSM before tickets go on sale if this is a potential concern.

9) **Stage Lighting**

The white downlighting in place for classical symphonic presentations (consisting of 44 Source 4 custom pendant fixtures) may not be re-focused or disturbed in any way. There are many other front of house and over stage options; please see details below and contact the PSM with any further concerns or questions.

*Light board*
Strand 550i (1500 channels)
Strand Shownet with 6 free nodes

*Instrument Inventory:*
(All instruments include clamp and frame.)
25 5 degree ellipsoidals
20 10 degree ellipsoidals
20 19 degree ellipsoidals
14 26 degree ellipsoidals
10 36 degree ellipsoidals
50 Source-4 PAR 575w
18 Par 64 par bars 6 cans each
24 T-3 Cyclorama Bottom Lights Light Units, 1 kw

2 Follow spots, 2000w Xenon, Long Throw.
There are also provisions and locations for an additional 4 instruments which can be arranged for at renter’s expense.
Follow spot booth is located on the catwalk level.

*Other Lighting Accessories:*
24 12” sidearms
24 24” sidearms
8 Drop In Iris
4 50 lb stationary lighting base
Cabling Inventory:
28        twofers – 20 amp (molded)
6         50 amp to 20 amp branchoffs
32        5’ jumper cables (20 amp)
44        10’ jumper cables (20 amp)
19        25’ jumper cables (20 amp)
10        50’ jumper cables (20 amp)
 4        100’ jumper cables (20 amp)
 8        multicables – 6 circ – 10’ (12ga 14con)
18        multicables – 6 circ – 25’ (12ga 14con)
 8        multicables – 6 circ – 50’ (12ga 14con)
 6        multicables – 6 circ – 75’ (12ga 14con)
 2        multicables – 6 circ – 125’ (12ga 14con)
18        multicables – 6 circ – 100’ (12ga 14con)
 4        Male Veam to Fem Pin Break Out’
28        Male Veam to Fem Pin Fan Out 4’
 2        Female Veam to male pin Break in

Truss
12        30” x 30” 7’6” PRT Thomas Truss
 4        12” x 12” x 10’ Thomas truss

Soft good inventory:
1        40’ x 24’  black scrim
1        39’ x 50’  cyc
2        16’ x 25’  cyc
4        39’ x 12’  black legs
2        39’ x 17’  black legs
9        16’ x 6’  blacks
9        16’ x 8’ 6” blacks
1        6’ x 60’  black boarder
1        5’ x 60’ black boarder

10) Sound System

House System:
d&b Audioteknik Sound System which includes:
Left/Right Stereo Line Array consisting of (24) Q1 speakers powered by d&b D12 amplifiers
Orchestra Fills consisting of (2) Q10 speakers and (4) E3 lip fills powered by d&b E-pacs
Balcony Fills consisting of (14) Ci80 powered by d&b e-pacs
CSA Subs consisting of (6) Q-Subs powered by d&b D12 amplifiers
Additional speaker systems:
Center loudspeaker cluster composed of EAW KF760 & 761 speaker enclosures
Balcony fills composed of (5) EAW JF100 and dozens of under-balcony and wall speakers
Built-in Stage lip speakers (for non-amplified concerts only)
Built in Duran Intellivox line arrays (for non-amplified concerts only)
(4) EAW SB528 subwoofers

**FOH Gear:**
- 40 channel Midas Legend 3000 house mixing console (12 aux, 8 groups, 10 VCA, 4 stereo returns)

**Compression:**
- 8 compressors and 6 gates consisting of (2) Drawmer 441, (1) Drawmer 404 and (1) dbx 166XL

**Verb/Delay:**
- (1) Lexicon MPX550 reverb
- (2) TC Electronics M1 reverb
- (1) Yamaha SPX 990 reverb
- (1) TC Electronics D2 delay

**Monitor System:**
There is no in house onstage monitor system. House console provides a limited foldback stage monitor capability with EAW monitors and Galaxy hot spots. There are onstage splitters and breakouts for an on stage monitor desk, which can be rented for you.

**Paging System:**
Program available in all dressing rooms and stage management support areas backstage. Stage manager paging mic available with program audio feed override.

**Intercom:**
Multichannel intercom, full production system with beltpaks and hardwired to all normal locations.

**Hearing Impaired System:**
FM system carries program feed from house or road console. System must be used for all performances. Should a sound system or portions of a system be used that are supplied by Renter, Music Center at Strathmore requires an audio feed for the Hearing-Impaired System.

For any performance requiring amplification of recorded audio material or amplification of live sources, Music Center at Strathmore requires a thorough sound check to be completed at least forty-five minutes prior to the initial performance. The primary purpose of the sound check will be to establish appropriate levels, equalization, and distribution for the performance including levels for the auditorium’s Hearing-Impaired System. The sound check will be considered complete by joint agreement of the PSM, the show’s audio engineer or stage manager, and concert promoter.

Concert Hall has an adjustable acoustic system with established presets to enable the adjustment of the reverberation time. Contact PSM with any questions or concerns.

**11) Permit Requirements**
- No pyrotechnics are permitted. Any use of lasers requires a state of Maryland health permit. If you intend to use such effects, PSM must be contacted no later than thirty (30) days before first performance.
12) **Local Amenities: Hotels, Doctors, Restaurants**

*These merchants are listed for your convenience; Strathmore does not endorse or guarantee any of their services.*

**Hotels**
- American Inn of Bethesda (76 rooms total)
  8130 Wisconsin Ave., North Bethesda, MD 20852
  Tel. (301) 656-9300

- Bethesda Marriott
  5151 Pooks Hill Road, Bethesda, MD 20814
  Tel. (301) 897-9400

- Hilton Hotel
  1750 Rockville Pike, Rockville, MD 20852-1699
  Tel. (301) 468-1100

- Ramada Inn Rockville
  1775 Rockville Pike, Rockville, MD 20852
  Tel. (301) 881-2300

- Bethesda North Marriott Hotel & Conference Center
  5701 Marinelli Road, North Bethesda, MD 20852
  Tel. (301) 984-0004

**Grocery Stores**
- Shoppers Food Warehouse (also a full pharmacy)
  5110 Nicholson Lane, Kensington, MD 20895
  Tel. (301) 881-0170
  Open 6 am till midnight.

- Whole Foods Market
  11355 Woodglen Drive, Rockville, MD 20852
  Tel. (301) 984.4880
  Open Mon-Sat: 8am to 10 pm / Sun: 8am to 9 pm
  Coffee Bar: Open Daily at 7am

**Restaurants**
- Silver Diner
  12276 Rockville Pike, Rockville, MD 20852
  Tel. (301) 770-2828
  Open Sun-Th 6:30am - 2am / Fri, Sat. 6:30am - 3am

- Grosvenor Market
  (take out deli; just across 355 off Tuckerman Lane)
  10401 Grosvenor Place, Rockville
  Tel. (301) 493-6217
Addies
11120 Rockville Pike, Rockville MD 20852
Tel. (301) 881-0081

Seasons 52
11414 Rockville Pike, North Bethesda, MD 20852
Tel. (301) 984-5252
Open Daily 11:30am-10:00pm

Timpano Italian Chophouse
12021 Rockville Pike, Rockville, MD 20852
(301) 881-6939

**Hospitals**
Suburban Hospital
8600 Old Georgetown Road, Bethesda, MD
Tel. (301) 896-3100

**Urgent Care**
Potomac Prompt Medical Care Inc
350 Fortune Terrace, Potomac, MD 20850
Tel. (301) 309-0016
Hours: M-F 9:00-7:00; Sat.10:00-6:00;
Sun/Holiday 10:00-4:00

**Touring Coaches**
RMA Chauffeured Transportation Services
6010 Executive Blvd., Bethesda, MD
Tel. (301) 231-6555

Executive Coach Ltd.
Tel. 1-800-231-6555
(301) 881-5565

Prime Transportation Service, Inc.
Tel. (301) 839-5000