1. The event must be restricted to invited guests not to exceed capacities listed for the rooms.

2. With the exception of public performances in the Concert Hall, public notice or press coverage of the event is NOT allowed unless approved by Strathmore in advance of the event. For Concert Hall performances, all such notice needs to be coordinated with Strathmore in advance.

3. Tickets may not be sold at the door nor advertised publicly.

4. If required, renter must pay for piano tuning. Tuning must be done by a Strathmore approved technician, and requested at least 7 days before the event. Pianos are not guaranteed, but if they are present within the licensed wedding space renter may use at no additional charge.

5. Unless previously arranged with the caterer, the renter has sole responsibility for all set up, take down, and clean up for the event. Strathmore staff is available for set up and clean up for an additional fee. Arrangements can be made with the Rentals Manager.

6. Parking for all attendees of the event is either at the 3-hour parking meters on Tuckerman Lane, or in the Grosvenor-Strathmore parking garage that is connected to the Music Center. Weekday/evening parking requires a SmarTrip or credit card for payment of the $4.75 parking fee. No cash is accepted. Parking is currently free on Saturdays, Sundays, and federal holidays. If you would like to make complimentary parking available to your guests, please contact the Operations Department.

7. The use of nails, tacks, tape, glue, or similar materials to affix decoration is prohibited. Coated wire or sting may be used to hold decorations to hand-rails or the banister. All decorations must be removed from the house and grounds at the end of the event. Holiday decorations are installed after Thanksgiving, through approximately January 1; holiday decorations are not to be moved. Decorations that threaten the safety or integrity of the facility are prohibited.

8. A House Manager’s signature on the time sheet determines billing times for the event, including overtime, if applicable.

9. If the renter wishes to change the contracted time(s), they must notify the rental office in writing no later than 10 days prior to the event.

10. If available, upon written request, wedding party may have use of the backstage dressing rooms.