PRIVATE EVENT RENTAL RATES

Saturday & Holidays $4,300
Friday & Sunday $4,000
Monday–Thursday $3,000
Monday–Friday Daytime Special* $2,000

NON-PROFIT PRICING 15% off above fees

These rates are effective January 1, 2018 and subject to change.

Rate includes use of AMP for load in, setup, up to a four-hour event time, load out, onsite Event Assistant, in-house equipment, and custodial services.

Venue rental rates do not include food, beverage, additional furniture, or other equipment, which are handled by our exclusive caterer, Ridgewells.

*Daytime events must be loaded out by 2pm to qualify for Daytime Special rate.
As one of the Washington area’s premier catering companies, Ridgewells consistently delivers fresh, world-class cuisine to a discerning clientele. Their 85-year reputation has earned them numerous awards and accolades in the event industry. The Ridgewells team creates unique menus that meet every dietary preference and budget. You can count on a customized solution that will meet your one-of-a-kind vision.

- Catering prices include food, staff, house furniture, and equipment and range from $75 to $180 per person. Pricing does not include alcohol, sales tax, or wedding cake.
- Catering packages are completely customizable.
- For daytime events, reduced cost drop-off packages are available.
- Upgrades of rental equipment (including chairs, tables, linens, napkins, etc.) used in place of house equipment are available for an additional fee.

**CAPACITY**
- Ceremony with seated reception: 80–100
- Seated at tables with dance floor: 120–150
- Seated at tables without dance floor: 230
- Standing reception: 250–300
- Theater-style seating: 300

**ADDITIONAL TIME**
Rental fee includes three-hour load in and setup, up to a four-hour event time, and a two-hour load out. Additional event time can be added for $200 (before midnight), or $300 (after midnight), per half hour or portion thereof. Additional setup and cleanup time can be added for $25 (before midnight), and $50 (after midnight), per half hour or portion thereof.

**PERSONNEL**
- An onsite Event Assistant is provided for each event.
- An audiovisual technician is available at the rate of $550 per event. This fee includes use of in-house AMP A/V equipment, including sound system, LED screen, and stage lighting. The AMP A/V Technician must be employed in order to utilize in-house A/V equipment.
- Extra security is available for an additional fee.

**PLEASE NOTE**
- All events require a $1,000 security deposit. This fee is fully refundable if there are no damages, breach of contract, or overtime.
- A setup/breakdown fee of $200 will be applied for events without full catering.
- A grand piano is complimentary with the use of AMP for a private event. Piano tuning is available by request for $215.

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